

Be part of ACOEP's team – Join a Committee and see your efforts create a difference!



ACOEP Committee Interest Form

ACOEP takes pride in our Committees that provide new ideas, strategic planning, leadership, and direction for the College. We encourage our members to take an active role in College participation to strengthen member involvement and to have their needs heard on an active level. Committee appointments are made by the incoming President. Below is a list of our Committees with a brief description of each. Please read about what each one has to offer and place a check next to which Committees you may be interested in.

Continuing Medical Education

The goal of the Committee is to create innovative continuing medical education programs that incorporate current EM topics to meet the needs of osteopathic emergency physicians. The CME Committee is tasked with recruiting quality speakers, creating cost-effective strategies for educational conferences, developing CME activities that reinforce the use of osteopathic principles and practices, encouraging resident and student participation in College events, and providing periodic reports on committee activities to the College membership.

Committee Meetings: Twice yearly.
Subcommittees meet by conference call or email and may meet at least once yearly.

Communications/Publications

The purpose of the Committee is to develop the College's publications and its website. Members are required to write articles and notices that appear in the national publication or website; proofread/edit articles, as well as to edit quarterly issues of The Pulse and semi-annually edit student publication, The Emergent. Members should have ability and interest in writing and editing. Technical knowledge/interest of website construction is also helpful.

Committee meetings: Twice yearly

Constitution and Bylaws

The purpose of the Committee is to review the Constitution and Bylaws of the College, make revisions to keep the document updated, and to create new policy statements pertinent to maintaining membership in the College.

Committee Meetings: This Committee generally meets once each year or as needed. Business of the Committee may also be conducted by conference call.

Emergency Medical Services

The purpose of this Committee is to evaluate and develop policy related to emergency medical services. Members should be involved in EMS and disaster management on a community or national level, or have a sincere interest in this area.

Committee Meetings: Twice yearly.

Fellowship and Nominations

The purpose of this Committee is to evaluate applications for Fellowship in the ACOEP and to develop policies pertinent to this area.

Committee Meetings: Once yearly, at the Spring Seminar, and by conference call or mail ballot, as needed.

□ **Governmental Affairs**

The purpose of this Committee is to evaluate governmental policies pertinent to the practice of emergency medicine; work with the AOA to advocate for political equity for emergency medicine physicians, and provide information to the members on governmental issues affecting the practice of emergency medicine.

Committee Meetings: Twice yearly. Members are also encouraged to attend DO Day on the Hill in Washington, DC to advocate for emergency medicine reforms.

Other Responsibilities: Members must advocate for emergency medicine issues via letters, email, or telephone, and write informational articles for publication in The Pulse.

□ **Graduate Medical Education**

The purpose of this Committee is to develop, initiate and evaluate educational policy for residency training in emergency medicine and its combined specialty training programs. Members must have a sincere interest in resident education and educational credentialing and accreditation.

Committee Meetings: A minimum of three times annually. Meetings are scheduled to meet in conjunction with the Program Directors in February and at the Scientific Seminar. A third meeting may be called during the early months of the summer. Certain business is conducted via conference call or mail ballot.

Other responsibilities: Members may be required to participate in the on-site evaluation of educational programs.

□ **Member Services**

The purpose of this Committee is to evaluate, review and implement policies related to membership in the College. Evaluate applications for Life Membership and other special areas of Membership, as well as develop and evaluate membership benefits. The Committee is also responsible for the oversight of the survey of members (every third year) and works with other Committee Chairs and ACOEP staff to develop the survey and evaluate its results.

Committee Meetings: Twice yearly.

□ **Pediatric Emergency Medicine**

The purpose of this new Committee is to develop the area of pediatric emergency medicine within in the College. Some of its anticipated responsibilities are the development of educational standards for residency training; educational lectures on pediatric emergency medicine for incorporation into existing educational programs of ACOEP, and management of liaison to various pediatric emergency medicine agencies. Members should have experience or training in pediatric emergency medicine or a sincere interest in this area.

Committee Meetings: Twice yearly.

□ **Practice Management**

The purpose of this Committee is to develop policies for practicing physician in emergency medicine. Members should have a sincere interest in policy development.

Committee Meetings: Twice yearly and several conference calls annually.

Other responsibilities: Members may be required to conduct feasibility studies on proposed policies.

□ **Research/Academic Awards**

The purpose of this Committee is to develop research opportunities within the field of emergency medicine. Working with the Foundation for Osteopathic Emergency Medicine, this Committee regularly evaluates applications for research grants and awards. The Committee also develops and manages the research competitions presented at the Scientific Seminar. Its Subcommittee on Academic Awards works directly with the Foundation to evaluate research and awards on the resident level. Members should have interest or experience in emergency medicine research, and / or research principles and practice.

Committee Meetings: Twice Yearly. Subcommittee meets via e-mail and conference call during the summer.

Other Responsibilities: Members act as judges for research competitions and as mentors for physicians conducting research.

□ **Undergraduate Medical Education**

The purpose of this Committee is to develop academic information on emergency medicine on the predoctoral level. Members produce student-level lectures for distribution to Colleges of Osteopathic Medicine and physicians on pertinent topics in emergency medicine. Members should have a sincere interest in working with students in a mentoring role.

Committee meetings: Twice yearly.

Please return this form to Geri Phifer, gphifer@acoep.org, fax (312) 587-9951 or direct mail, 142 E. Ontario Street, Suite 1500, Chicago, IL 60611.

Name

Address

Email

Phone